

National Networking Knight Lead:

Make an annual gift to University of Central Florida by December 1 each term year.

Assume the primary responsibility of coordinating and planning the National Networking Knight regional event and manage committee members if applicable.

Find and secure a venue that is suitable for hosting a networking event with a capacity of at least 50 individuals.

Develop a program for the event that encourages networking and professional development on the designated day. Elements can include but are not limited to: Guest/panel of speakers, networking bingo and other ice breakers, Head shots, seminars, etc.

Take photos during the event.

Ensure that attendance is accurately taken and submitted to UCF alumni following the event.

Work with Chair to create a budget for this event by Aug 1 and manage it thereafter.