



Catering Guide

Preferred Caterers

Full Service

UCF Catering Services

Mattie Henderson
407-823-2494
catering@ucf.edu

Arthur's Catering

Hayli Westhelle
407-823-2494
hayli@arthurscatering.com

Puff 'n Stuff Catering

Brittany Davis
407-629-7833
events@puffnstuff.com

Tim Webber Events & Catering

Adam Bailey
407-719-4488
adam@timwebberevents.com

Pearson's Catering

Rico Perez
407-259-8404
info@pearsonscatering.com

Restaurant

4 Rivers Smokehouse

Bobbie Deverall
386-473-8377

TooJay's Deli

Sharon Millan
407-249-9475
sharon.millan@toojays.com

Jason's Deli

Giuseppina Bono
407-334-3546
giuseppina.bona@jasonsdeli.com

Catering Guide

On-Campus Caterers

Approved

UCF Catering Services

Mattie Henderson
407-823-2494
catering@ucf.edu

Burger U

Knights Plaza
407-882-0450

Café Bustelo

Tech Commons
407-823-2494

Chick-Fil-A

JTW Center
407-823-2494

Domino's Pizza

Knights Plaza
407-822-2010

Dunkin Donuts

Knights Plaza
407-822-3688

Einstein's Bros. Bagels

BA Bldg 45
407-823-2494

Foxtail Coffee

JTW Center
407-823-0118

Huey Magoo's

Student Union
407-823-2494

Jimmy John's

Knights Plaza
407-882-2494

Pop Parlour

Knights Plaza
321-348-7677

Smoothie King

Student Union
407-882-0201

Panda Express

Student Union
407-823-2494

Qdoba

Student Union
407-823-2494

Starbucks

Student Union
407-823-2494

Which Which

Student Union
407-823-2494

Catering FAQ's

- ***I am interested in bringing in store-bought items. What is the process?***

Clients may bring individually packaged, commercially sealed snacks and beverages (such as bottled drinks, granola bars, chips, or wrapped cookies), but all items must be approved by the FAIRWINDS Alumni Center Event Manager in advance.

Please note that prepared food items—including deli platters, bakery trays, fruit platters, or any items that require handling, portioning, or serving—must come from an approved caterer listed in our Catering Guide. Prepared store-bought trays (Publix, Sam's Club, Costco, Target, etc.) are not permitted unless the vendor is on the approved list.

All beverages must be Coca-Cola branded beverages such as Coca Cola, Sprite, Dasani, SmartWater and Schweppes Ginger Ale. There are no exceptions to this rule.

- ***I don't see the restaurant I want on the approved list. How can I get them to cater my event?***

If you'd like to use a caterer that is not on our approved list, you may submit a request to the UCF FAIRWINDS Alumni Center Event Manager. The vendor will need to provide a Certificate of Insurance that meets UCF's requirements and list the appropriate additional insureds - The University of Central Florida Board of Trustees and University of Central Florida Foundation Inc. Approval is not guaranteed and must be received before the vendor provides any food or beverage for your event.

- ***Our caterer donated the food and cannot provide insurance because it is a drop-off. Is there an exception?***

No. All food and beverage served at the UCF FAIRWINDS Alumni Center must come from an approved caterer with the required insurance, regardless of whether the items are purchased, donated, or delivered as a drop-off. This ensures compliance with university policies and protects the safety of all guests. Vendors who cannot meet the insurance requirements cannot provide food for events in our facility.

- ***Can my caterer have early access into the venue?***

Early access for caterers depends on the setup time listed in your reservation and on your contract. Caterers may only enter the building during your contracted setup window. If you need additional setup time for your caterer to arrive earlier, extra hours can be added to your reservation for an additional fee and must be approved in advance by the UCF FAIRWINDS Alumni Center Event Manager.

- ***Does my caterer have to clean up after the event?***

Yes. Caterers are responsible for cleaning and resetting any areas they use—including the kitchen, prep spaces, and any outdoor service areas—and must leave them in the same condition in which they were received. Our event staff and housekeeping team will handle cleaning for the rooms included in your rental.

- ***Can we have alcohol at our event?***

Yes, alcohol is permitted; however, it must be provided and served by a caterer that holds the appropriate state liquor license and off-site catering permit. Clients may not bring in their own alcohol under any circumstances. Only individuals 21 and older may consume alcoholic beverages, and non-alcoholic options must also be available. If you plan to serve alcohol, please indicate this as soon as you make your reservation so we can ensure all requirements are met.